

Subject: Unresolved Property Repairs; Follow up Correspondence

Dear [landlord or agent name]

Following on from my previous communication with you, dated [insert dates of all previous messages/letters/emails/texts] I'm writing to ask for repairs at [your address]. I have not heard from you regarding this matter and I am concerned the situation could be getting worse.

The things that need to be fixed are

- [list the repairs needed].

The disrepair may cause more damage to the property if it is not fixed soon.

I am also worried the problem could affect my health because [write how it could affect your health or delete if not applicable].

As stated in the Housing Act 2004 it is your responsibility to fix these issues in a timely manner, so please contact me to arrange a time for the repairs.

I look forward to hearing from you as soon as possible.

Yours sincerely

[Your name]