

Subject: Unresolved Property Repairs; Reoccurrence of Known Issues

Dear **[landlord or agent name]**

Following on from my previous communication with you, dated **[insert dates of all previous messages/letters/emails/texts]** I'm writing to ask for repairs at **[your address]**.

I acknowledge that on **[insert date(s)]** you carried out remedial works on **[insert details on what work was carried out]**. Unfortunately, this does not seem to have permanently resolved the issue(s).

The things that still need to be fixed are

- **[list the repairs needed]**.

The disrepair may cause more damage to the property if it is not fixed soon.

I am also worried the problem could affect my health because **[write how it could affect your health or delete if not applicable]**.

As stated in the Housing Act 2004 it is your responsibility to fix these issues in a timely manner, so please contact me to arrange a time for the repairs.

I look forward to hearing from you as soon as possible.

Yours sincerely

[Your name]